

REQUEST FOR PROPOSAL

Nakina Rail Station Restaurant



MUNICIPALITY OF GREENSTONE

RFP Issued: February 17, 2017

RFP Due Date: 4:00 p.m. March 7, 2017

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1. Background Information

The Nakina Rail Station contains a reasonably equipped restaurant facility available to lease which is located on the Main Floor in a building at 101 Railway Avenue, Nakina Ward.

2. Scope of Proposal

The Municipality invites proposals to lease the restaurant space in the Nakina Rail Station. Total annual/monthly lease costs will be based on the square footage required/occupied as outlined in the proposal. Floor Plans and approximate square footage may be obtained by contacting Jack Kuzminski.

3. Key Dates for Proposal

This RFP is dated February 17, 2017.

To allow prospective vendors the opportunity to inspect the existing facility, you may contact the Manager of Facilities and Parks, at (807) 854-1100 ext: 2032 to set up a mutually agreed time.

Proposals in a Clearly Marked Sealed Envelope are due no later than 4:00pm on March 7, 2017.

4. Minimum Requirements of Operator

Equipment

The Operator, at its own expense, shall provide and maintain any additional equipment that is required above the existing equipment in the facility. A list of existing equipment is included in Appendix A.

Purchase of Additional Equipment

If, during the Contract Term, the Operator decides that purchases of additional equipment or other improvements to the facilities are necessary, the cost of such additional purchased equipment or improvements shall be borne by the Operator. Ownership of the new equipment will remain with the Operator.

Compliance with Laws

The Operator shall comply with all Applicable Laws in the management and provision of Services, including all such laws relating to health and safety and food safety.

Licences and Permits

The Operator shall obtain and maintain all licences and permits it requires to enable it to operate a Restaurant, including health permits as required and ensuring that staff have the requisite training in relevant courses to provide service to the public, the costs of which will be borne by the Operator.

Insurance

The Operator shall maintain comprehensive general liability insurance, with a minimum of \$2,000,000. The Operator shall provide the Municipality of Greenstone with a certificate of insurance. The Operator shall be responsible for maintaining insurance on equipment and appliances brought onto the premises.

Also, if applicable, a current WSIB clearance certificate must be provided.

5. Proposal Evaluations

Submissions received in response to this RFP will be evaluated based on the following criteria, not necessarily in the order presented.

- I. Overall impression of proposal
- II. Proponent qualifications / Experience
- III. Proposed approach
- IV. Lease Value

The following scoring matrix will be utilized by the evaluation team.

Overall Impression – Quality and depth of proposal	20%
Qualifications – The Proponent will be evaluated on the depth of experience in operating a restaurant. References will also be considered to ensure satisfactory performance on past operations.	35%
Proposed Approach – Evaluated based on proposed approach, work plan, timelines and deliverables.	25%
Lease Value	20%

The Municipality of Greenstone reserves the right to cancel this RFP at any time for any reason, prior to an official contract/agreement being signed.

APPENDIX A

Nakina rail station kitchen & restaurant inventory

Item	Details
1. Dining tables	15 – 4 seating chairs
2. Dining chairs	42 – Regular 4 legged chairs
3. Assorted seating	1 – Stool, 2 Large chairs & 3 booster seats.
4. Small fridge	Danby model # DRC34W
5. Cooler	2 Door unit – Brand – Torry – Model # R36-ULH
6. Range & Grill	Brand – Garland
7. Deep fryer	Brand – Pitco
8. Toaster	Type – Conveyor – Brand APW Wyott – Model #AT-Express
9. Cooler	2 Door unit – Coke – Brand – Coldstream – Model #200834
10. Pizza oven	Brand – Bakers Pride – Model #P22
11. Walk in freezer	Brand – Master Built – Model #CL-156-10
12. Potato peeler	Brand – Univex – Model #G02/09
13. Fry cutter	
14. Fridge	Freezer / fridge combination – Brand – GE – Model #LW18JYURW-1
15. Meat Slicer	Brand – OMCAN – Model # 220F
16. Mixer / Slicer	Brand – Globe – Model # SP20
17. Food Cooler	Brand – Beverage air – Model #3PE48-12
18. Can opener	Brand – Edlund
19. Warming table	
20. Microwave	Brand – LG – Model # LMS9071SB
21. Sinks	Commercial 3 tub stainless steel sink + small hand washing sink in counter + 2 tub laundry style sinks
22. Display cabinets	
23. Work station	Drawers with assorted cutlery and kitchen tools
24. Kitchen work station	Stainless steel 3 level wheeled unit
25. Cutting board	Wooden
26. Till shelf	Hutch style
27. Assorted equipment	2 Deep fryer cages – Boxes of dishes / glasses -