



EXTERNAL JOB POSTING COMSER-19-04
Community Services Department
Teacher's Aid, Nakina Ward

Date Posted: January 25, 2019

Current Job Description Applies

CUPE LOCAL 3045

Job Type: Part-Time, Temporary

Rate of Pay: \$22.25/hr

The Greenstone Community Services Department, requires a Temporary Part Time Teacher's Aide at the Nakina Day Care Centre. This is a temporary union position with weekly hours of work up to a maximum of 24 hours per week. The position is to assist Playroom staff in ensuring required ratio requirements are met in the delivery of programming which complies with Ministry regulations, Quality Assurance guidelines and Emergent Curriculum criteria. This position is for the term of approximately one year to cover a Maternity Leave. A detailed job description is available upon request.

GENERAL

To work cooperatively with the Early Childhood Educators and the Day Care Manager to provide care and supervision to children at the Day Care Centre through the planning and implementation of a program conducive to their social, emotional, physical, and intellectual development.

QUALIFICATIONS

- Minimum of Grade 12 with previous experience in the field of Early Childhood Education
- Early Childhood Education Diploma or relevant post-secondary education preferred.
- Vulnerable Sector Police Record Check
- Current First Aid Certificate or ability to obtain.
- Bilingualism will be considered an asset.

REPORTING RELATIONSHIP:

- Reporting to the Daycare Manager

HOURS OF WORK

- Flex shift to a maximum of 24 hours per week
- Weekly schedule to be determined by the Day Care Manager..

Applicants must submit a cover letter and resume quoting job posting COMSER-19-04 no later than 4:30 pm, Friday, February 8, 2019 to:

Chris Zweep, Human Resources Department
Municipality of Greenstone Administration Office
1800 Main St., Box 70
Geraldton, ON POT 1M0

Email: chris.zweep@greenstone.ca
Fax (807) 854-1947

Only those selected for an interview will be contacted. In accordance with the Municipal Freedom of Information and Protection of Privacy Act, personal information is collected, and will only be used for the purposes of candidate selection. The Municipality of Greenstone is an equal opportunity employer. Accessibility accommodations are available for all parts of the recruitment process. Applicants need to make their needs known in advance.