

The Corporation of the Municipality of Greenstone

Accessibility Plan 2013 - 2017

**Submitted to
Mayor and Council**

**Prepared by
Accessibility Working Group
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Schedules Attached

Description

- Schedule 'A' Facility Index (Public Use & Municipal Use)
- Schedule 'B' Accessibility Checklist
- Schedule 'C' Historical Accessibility Upgrades
- Schedule 'D' Future Priority Barriers

Executive Summary

The purpose of the Ontarians with Disabilities Act, 2001 (ODA) is to improve opportunities for people with disabilities and to provide for their involvement in the identification, removal and prevention of barriers to their full participation in the life of the Province. The Accessibility for Ontarians with Disabilities Act, 2005 (AODA) set various standards and deadlines to increase accessibility by 2025. Under the AODA, the Integrated Accessibility Standard Regulation (IASR) mandated that each municipality prepare a multi-year Accessibility Plan.

This plan was prepared by the Accessibility Working Group (AWG). The plan describes the measures the municipality has taken in the past and the measures the municipality will take in the next few years to identify, remove and prevent barriers to persons with disabilities. The plan focuses on municipal facilities and services with a view to improving access for the public and employees of the Corporation of the Municipality of Greenstone.

The municipality has undertaken several initiatives to reduce physical barriers in the community including reviewing/remedying the availability of “Designated Disabled” parking spaces, power assisted door mechanisms and access ramps. The municipality will continue to pursue additional door mechanisms for other facilities, reduction of accessibility barriers in the construction of new infrastructure, and inclusion of consideration toward disability barriers in development of municipal policy and regulations.

The AWG identified various barriers to persons with disability throughout the development of this plan. The AWG recommends the consistent review and identification of barriers denying access to persons with disabilities within the municipal environment with a view to reducing barriers where possible.

1. Aim

The aim of this plan is to describe the measures that the Municipality of Greenstone has taken in the past and will take in the future to identify, remove, and prevent barriers to people with disabilities, including staff and the community at large (including Public Use and Municipal Use Facilities).

2. Objectives

The Objective of this Plan is to:

- (a) Describe the process by which the municipality will identify, remove and prevent barriers to persons with disabilities.
- (b) Review earlier efforts to remove and prevent barriers to people with disabilities.
- (c) List the facilities (Public Use and Municipal Use as indicated on Schedule 'A'), policies, programs, practices and services that the municipality will review in the coming year to identify barriers for people with disabilities.
- (d) Complete an Accessibility Audit of all Public Use and Municipal Use Facilities in all Wards in the Municipality of Greenstone by December 31, 2014 using the Accessibility Checklist (Schedule 'B').
- (e) Describe the measures the municipality will take to identify, prevent and remove barriers to persons with disability.
- (f) Describe how the municipality will make this Accessibility Plan available to the public.

3. Description of the Municipality of Greenstone

Our Municipal departments provide reliable, high quality services to Greenstone and its residents. We work hard to maintain a superior quality of life for our residents, providing a high standard of accessible services. This plan is a commitment from Mayor and Council and provides a roadmap that Council and Administration can build on together, in partnership with the community, to ensure a progressive future for our Municipality.

The Municipality owns and/or operates a number of facilities including: parks, playgrounds, campgrounds, baseball fields, skateboard park, recreation centres (arena, curling club), swimming pool, libraries, seniors' clubs, fire stations, Visitor Information Centres, Sewer & Water treatment plants and airports.

4. Accessibility Working Group

The accessibility working group was approved by Council in December 2013 and consists of the following members:

The Clerk, the Manager of Human Resources, the Director of Community Services, the Deputy CAO / Director of Corporate Services, the Director of Public Services, the Manager of Facilities & Parks and the CEO, Greenstone Public Library.

5. Former Initiatives – Barrier Removal (to date)

The municipality remains proactive in the initiatives taken to remove accessibility barriers within the community. Examples of former initiatives include:

- Installation of power assisted doors
- Implementation of designated disabled parking spaces;
- Installation of a lift device to access the swimming pool;
- Construction of a viewing platforms at the Geraldton and Longlac arenas for those using wheelchairs to enable them to see the ice surface.

A full list of historical accessibility upgrades that have been completed since 2008 within the Municipality of Greenstone can be found on Schedule 'C' attached.

6. Informal Site Audits (Municipally Owned Buildings)

Municipal staff and the AWG will conduct informal site audits of the municipality's services, policies and legislation for the purpose of identifying barriers that may impose restrictions to persons with a disability.

7. Barrier Identification Methodologies

In order to identify barriers in municipally owned facilities, the AWG will ensure that a minimum of two members conduct a tour of municipal facilities on an annual basis in order to identify accessibility issues. These matters will be discussed with appropriate facility managers and/or department heads to determine how these matters may be addressed. Issues can be raised by the public through the use of the 'Feedback Form' attached to our Accessibility Standards Policy (13-XX).

All issues identified will be addressed on a priority basis keeping in mind the budget restraints and feasibility.

8. Priority Barriers to be Addressed

Priorities are outlined on Schedule 'D' attached. The focus will be to ensure the Municipality meets its obligations to comply with the IASR (general requirements, information and communication, employment, transportation) and continued compliance with the Customer Service Regulation.

9. Plan Evaluation – Progress Monitoring

The Municipality of Greenstone and the AWG is committed to maintaining a comprehensive and up-to-date Accessibility Plan. The multi-year plan will be presented to Council for approval once each term. It will be monitored by the AWG and an annual progress report provided to Council.

11. Communication of the Plan

A progress report will be presented to Council on an annual basis. The Accessibility Plan and the most recent annual progress report will be available for viewing at the Administration Office, Ward Offices and libraries upon request. The plan can be made available in an accessible format. The plan will be posted on the Municipal web site at www.greenstone.ca.

For more information regarding the Accessibility Plan, please contact the Clerk or the Director of Community Services.

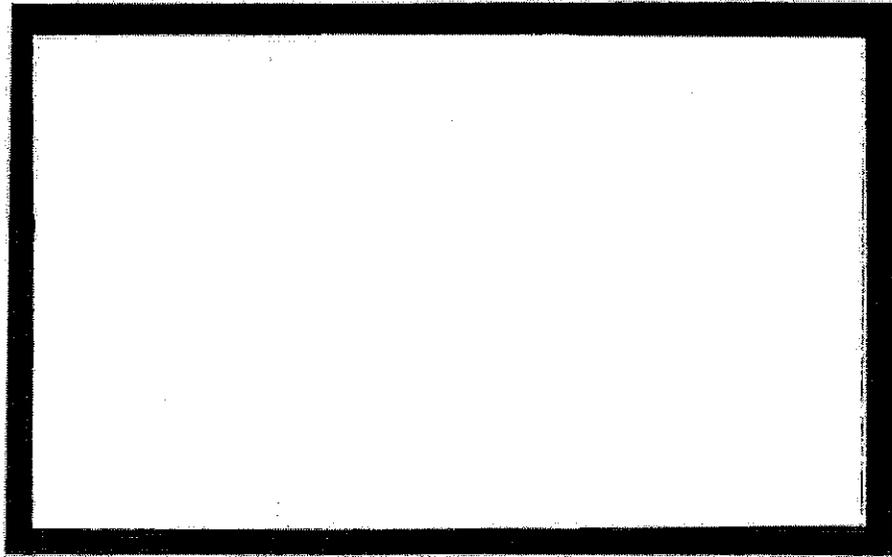
MUNICIPALITY OF GREENSTONE
MUNICIPAL ACCESSIBILITY PLAN
BUILT ENVIRONMENT

Facility Index

Ward	Facility Description	Usage
Beardmore	Multi-Purpose Building – Municipal Office-Library-Health Clinic	Public Use
Beardmore	Post Office – Lease building to Canada Post	Public Use
Beardmore	Complex	Public Use
Beardmore	Combination Fire Hall and Public Works Garage	Municipal Use Only
Beardmore	Poplar Lodge Park Office and Public Washrooms	Public Use
Beardmore	Ambulance Base – Lease to the city of Thunder Bay EMS	Municipal Use Only
Beardmore	OCWA Water Treatment Plant	Municipal Use Only
Caramat	Community Center	Public use
Caramat	Fire Hall	Municipal Use Only
Caramat	OCWA Water Treatment Plant	Municipal Use Only
Geraldton	Municipal Office – Rent building from Relin Leasing	Public use
Geraldton	Public Works Garage	Municipal Use Only
Geraldton	Family Resource Center	Public use
Geraldton	Recreation Center	Public use
Geraldton	Daycare	Public use
Geraldton	Evacuation Storage Facility	Municipal Use Only
Geraldton	Fire Hall	Municipal Use Only
Geraldton	Interpretive Center	Public use
Geraldton	OCWA Water Treatment Plant	Municipal Use Only
Geraldton	OCWA Waste Water Treatment Plant	Municipal Use Only
Ward	Facility Description	Usage
Geraldton	Airport Terminal Building	Public Use

Geraldton	Airport Garage	Municipal Use Only
Geraldton	Water Front Public Washrooms	Public Use
Geraldton	Library	Public Use
Jellicoe	Community Center	Public Use
Jellicoe	Fire Hall	Municipal Use Only
Longlac	Combination Public Works Garage (Municipal Use Only) and Municipal Office	Public Use
Longlac	Sportsplex	Public Use
Longlac	Fire Hall	Municipal Use Only
Longlac	Daycare	Public Use
Longlac	Town House #1- Lease to Norwest Community Health Centers	Municipal Use Only
Longlac	Town House #2 – Lease to Norwest Community Health Centers	Municipal Use Only
Longlac	Lakeside Center Weight Room	Public Use
Longlac	Seniors Center	Public Use
Longlac	Ambulance Base – Lease to the city of Thunder Bay EMS	Municipal Use Only
Longlac	Tourist Information Center	Public Use
Longlac	Riverview Park Public Washrooms	Public Use
Longlac	OCWA Water Treatment Plant	Municipal Use Only
Longlac	OCWA Waste Water Treatment Plant	Municipal Use Only
Longlac	Library	Public Use
Longlac	Historical Center	Public Use
Nakina	Recreation Center	Public Use
Nakina	Combination Health Clinic (Public Use) and Ambulance Base (Lease)	Public Use
Nakina	Combination Public Works Garage and Municipal Office	Public Use
Nakina	Airport Terminal	Public Use
Nakina	Airport Garage	Municipal Use Only
Nakina	Old Train Station Heritage Facility (Rental Unit)	Public Use
Nakina	Cordingly Lake Park Public Washrooms	Public Use
Nakina	Fire Hall	Municipal Use Only
Ward	Facility Description	Usage
Nakina	OCWA Water Treatment Plant	Municipal Use Only

Nakina	OCWA Waste Water Treatment Plant	Municipal Use Only
Nakina	Daycare	Public Use



ACCESSIBILITY CHECKLIST

Location: _____

Date: _____

Checked By: _____

ACCESSIBILITY CHECKLIST

1. Accessible Entrances

All people should have universal access when they arrive on the site, approach the building and enter the building. At least one path of travel should be safe and accessible for everyone, including people with disabilities.

a) Path of Travel

- 1) Is there a path of travel that does not require the use of stairs? Yes No
Could a ramp be added if the path of travel is interrupted by stairs? Yes No
Can an alternative pathway be added on ground level? Yes No

Comments: _____

- 2) Is the path of travel stable, firm and slip resistant? Yes No
Are repairs required to uneven paving? Yes No
Can small bumps and breaks be filled with bevelled patches? Yes No
Can gravel be replaced with hard top? Yes No

Comments: _____

- 3) Is the path at least 1060 mm or 42 in. wide? Yes No
Can landscaping, furnishings or other features which narrow the path of travel be changed or moved? Yes No
Can the pathway be widened? Yes No

Comments: _____

ACCESSIBILITY CHECKLIST

- 4) Can all objects protruding into the path be detected by a person with visual impairment using a cane? Yes No

In order to be detected using a cane, an object must be within 680 mm or 26 ½ in., from the ground. Objects hanging or mounted overhead should be higher than 2100 mm or 82 ½ in. to provide clear head room. It is not necessary to remove objects that protrude less than 100 mm or 4 in. from the wall.

Can protruding objects be moved or removed? Yes No

Can a cane detectable object be placed on the ground underneath the protruding object as a warning barrier? Yes No

Can a cane detectable base be extended to the ground? Yes No

Comments: _____

- 5) Do curbs on the pathway have curb cuts at drives, parking and drop-offs, the lip of which will extend no more than 25 mm or 1 in. bevelled toward the ramp?

Yes No

Can a curb cut be installed? Yes No

Can a small ramp be added to the curb? Yes No

Comments: _____

b) Ramps

- 6) Is the slope of each ramp no greater than 1:20? Yes No

Slope refers to the ratio of the height to the length. For every 300 mm or 12 in. require for rise in elevation requires 7 m or 20 ft. in length.

Can the ramp be lengthened to decrease the slope? Yes No

Can the ramp be relocated? Yes No

Can the ramp be reconfigured to include switchbacks if space is limited?

Yes No

Comments: _____

ACCESSIBILITY CHECKLIST

- 7) Do all ramps longer than 2 m or 6 ft. have railings on both sides? Yes No
Can railings be added? Yes No
Comments: _____

- 8) Are railings sturdy and not less than 1070 mm or 42 in. between measured vertically from the top of the guard to the ramp surface? Yes No
Can the height of the railings be adjusted? Yes No
Can the handrails be secured in fixtures? Yes No
Comments: _____

- 9) Is the width between the railings at least 1060 mm or 42 in.? Yes No
Can the railings be relocated? Yes No
Can the ramp be widened? Yes No
Comments: _____

- 10) Is the ramp slip resistant? Yes No
Can the ramp be resurfaced in slip resistant material? Yes No
Comments: _____

- 11) Is there a 2440 m or 96 in. square level landing at every 9 m or 30 ft. horizontal length of ramp, at the top and bottom of ramps and at switchbacks? Yes No
Can the ramp be remodelled? Yes No
Comments: _____

ACCESSIBILITY CHECKLIST

c) Parking and Drop off Areas

- 12) Parking spaces should be 4880 mm or 96 in. wide for the vehicle and 2440 mm or 96 in. for the access aisle. There should be not less than 1 accessible space for every 25 parking spaces.

Are there a sufficient number of accessible parking spaces available? Yes No

Can the existing parking area be reconfigured by repainting the markings?

Yes No

Comments: _____

- 13) In covered areas are there 5 m or 16 ft. wide spaces, with 2500 mm or 98 in. vertical clearance, available for lift equipped vans? Yes No

At least 1 out of every 8 accessible spaces must be van accessible.

Can the parking area be reconfigured to provide a reasonable number of van accessible spaces? Yes No

Comments: _____

- 14) The accessible spaces should be closest to the accessible entrance.

Can the spaces be reconfigured so that accessible spaces are closest to the accessible entrance? Yes No

Comments: _____

- 15) Are accessible spaces marked with the International Symbol of Accessibility?

Are there signs reading "Van Accessible" at van spaces? Yes No

Can signs be placed so that they are not obstructed by cars? Yes No

Comments: _____

ACCESSIBILITY CHECKLIST

d) Entrance

16) Are there stairs at the main entrance, and if so is there also a ramp or lift?

Yes No

If not, is there an alternative accessible entrance? Yes No

A service entrance shall not be considered an accessible entrance.

Can an alternative entrance be made dignified? Yes No

Can accessible parking be configured near the accessible entrance? Yes No

Comments: _____

17) Do all inaccessible entrances have signs indicating the location of the nearest accessible entrance? Yes No

Can signs be situated in an appropriate location around the inaccessible entrance?

Yes No

Comments: _____

Context	Floor Space Required (in mm)		
	Depth	Width	Space beside latch
Side-hinged door - Front approach (Figure 4.1.6.4)			
Pull side	1525 (60 in.)	1600 (63 in.) (*1525 (60 in.))	600 (24 in.)
Push side	1370 (54 in.)	1250 (49-1/4 in.) (*1220 (48 in.))	300 (12 in.)
Side-hinged door - Latch-side approach (Figure 4.1.6.3)			
Pull side	1370 (54 in.) (*1220 (48 in.))	1600 (63 in.) (*1525 (60 in.))	600 (24 in.)
Push side	1370 (54 in.) (*1060 (42 in.))	1525 (60 in.)	600 (24 in.)
Side-hinged door - Hinge-side approach (Figure 4.1.6.2)			
Pull side	2440 (96 in.) (*1525 (60 in.))	2440 (96 in.) (*1525 (60 in.))	600 (24 in.)
Push side	1370 (54 in.) (*1060 (42 in.))	1830 (72 in.)	450 (18 in.)
Sliding door (Figure 4.1.6.5)			
Front approach	1370 (54 in.)	1060 (42 in.) (*920 (36 in.))	50 (2 in.)
Side approach	1370 (54 in.) (*1060 (42 in.))	1550 (61 in.) (*1370 (54 in.))	540 (21-1/2 in.)

Table 4.1.6 Manoeuvring Space at Doors

In retrofit situations where it is *technically infeasible* to provide the required clearances at doors, the clearances may be reduced as shown by the *.

ACCESSIBILITY CHECKLIST

- 18) Can the alternative entrance be used without assistance such as someone to answer doorbells, operate a lift or put down a temporary ramp? Yes No

Can the alternative entrance be used independently? Yes No

Comments: _____

- 19) Does the entrance door conform to the following standards:

Can the door be widened? Yes No

Can offset (swing clear) hinges be installed? Yes No

Can furnishings, partitions or other obstructions be removed or relocated?

Yes No

Can the door be relocated? Yes No

Can a power assisted door opener be added? Yes No

Comments: _____

- 20) Is the level threshold less than a 12 mm or ½ in., where greater than 6 mm or 1/4 in. bevelled at a maximum slope of 1:2? Yes No

Can a short ramp be added, if there is a single step with a rise of 150 mm or 6 in. or less? Yes No

Can a significant threshold be removed or bevelled? Yes No

Comments: _____

- 21) Are doormats 12 mm or ½ in. or less and secured to the floor at all edges?

Yes No

Can the mats be removed or replaced with the appropriate type? Yes No

Can the floor mats be secured at the edges? Yes No

Comments: _____

ACCESSIBILITY CHECKLIST

- 22) Is the door handle no higher than 400 mm or 15 3/4 in. and 1200 mm or 47 in. and operable with the closed fist? Yes No
- Can the inaccessible knob be replaced with a lever or loop handle (one that can be operated with one closed fist)? Yes No
- Can the handle be retrofitted with an add-on lever extension? Yes No

Comments: _____

- 23) Can doors be opened with a minimum of force (38 N or 8.5 lb. for exterior hinged/ 22 N or 4.6 lbs for interior hinged doors or sliding doors)? Yes No
- A fish scale is used to measure the force required to open a door.
- Can the resistance be reduced by adjusting the door closer and oiling the hinges? Yes No

Can power assisted door openers be installed? Yes No

Can lighter doors be installed and provide the same level of security?

Yes No

Comments: _____

- 24) Does the door closer take a minimum of 3 seconds, require a force of not more than 66 N or 13.8 lb. to stop door movement to close? Yes No
- Can the door closer be adjusted? Yes No

Comments: _____

e) Emergency

- 25) Do all alarms have both flashing lights and audible signals? Yes No
- Can visible and audible alarms be installed? Yes No

Comments: _____

ACCESSIBILITY CHECKLIST

26) Is there sufficient lighting in egress pathways such as stairs, corridors and exits:

- pedestrian entrances 30 lux or 3 ft-candles Yes No
- elevator lobbies/cabs 200 lux or 20 ft-candles Yes No
- over stairs and ramps 100 lux or 10 ft-candles Yes No
- general walking surface 50 lux or 5 ft-candles Yes No
- directional signage 200 lux or 20 ft-candles Yes No
- bulbs or fixtures Yes No

Comments: _____

2. Access to Goods and Services

Ideally the configuration of a building should allow people with disabilities to obtain goods and services without special assistance. Where it is not possible to offer full accessibility, assistive services should be available upon request. Therefore staff should be trained to provide appropriate service.

a) Horizontal Circulation

1) Does the accessible entrance provide direct access to the main floor, lobby or elevator? Yes No

Can ramps or lifts be added? Yes No

Can another entrance be made accessible? Yes No

Comments: _____

2) Are all public spaces on an accessible path of travel? Yes No

Can access to all public spaces be provided along an accessible path of travel?

Yes No

Comments: _____

ACCESSIBILITY CHECKLIST

- 3) Is the accessible route to all public spaces at least at a minimum 1060 mm or 42 in. wide, however the preferred width is 1830 mm or 72 in.? Yes No

Can accessibility be achieved by moving furnishings including vending machines or counters? Yes No

Comments: _____

- 4) Is there a 2440 mm or 96 in. circle or T-shape to allow a person using a wheelchair or scooter to change direction? Yes No

Can rearranging furnishings, displays and equipment achieve this? Yes No

Comments: _____

b) Doors

- 5) Do all doors to public spaces have a minimum 950 mm or 37 ½ in. clear opening? Yes No

Can offset (swing clear) hinges be installed to accomplish this? Yes No

Can doors be widened? Yes No

Comments: _____

- 6) On the side of the door which opens out (pull side), next to the handle, is there at least 450 mm or 24 in. of clear wall space so that a person using a wheelchair/scooter can get near to open the door? Yes No

Can the swing of the door be reversed safely? Yes No

Can obstructing partitions be moved or removed? Yes No

Comments: _____

ACCESSIBILITY CHECKLIST

- 7) Can doors be opened without limited force 38 N or 8.5 lbs of force exterior
22 N or 4.6 lbs interior, sliding or folding? Yes No

Can door closer be adjusted or replaced? Yes No

Can lighter doors be installed and maintain security? Yes No

Can power assisted door openers be installed? Yes No

Comments: _____

- 8) Are door handles mounted between 400 mm and 1200 mm or 15 3/4 and 47 in.
from the floor and operable with a closed fist? Yes No

Can door handles be lowered? Yes No

Can inaccessible knobs or latches be replaced with lever or loop handles?

Yes No

Can the handles be retrofitted with add-on lever extensions? Yes No

Can power assisted door openers be installed? Yes No

Comments: _____

- 9) Are all level thresholds less than a 12 mm or 1/2 in., where greater than 6 mm or 1/4
in. bevelled at a maximum slope of 1:2? Yes No

Can a short ramp be added, if there is a single step with a rise of 150 mm or 6 in.
less? Yes No

Can a significant threshold be removed or bevelled? Yes No

Comments: _____

c) Rooms and Spaces

- 10) Are all aisles and pathways to all goods and services at least 1060 mm or 42 in.
wide? Yes No

Can furnishings and fixtures be rearranged to clear aisles? Yes No

Comments: _____

ACCESSIBILITY CHECKLIST

- 11) Is there a 2440 mm or 96 in. circle or 1060 mm or 42 in. T-shaped space to allow persons using wheelchairs or scooters to turn? Yes No

Can furniture and fixtures be rearranged to create this space? Yes No

Comments: _____

- 12) Is carpeting low-pile, tightly woven and bevelled and securely attached along edges? Yes No

Can the carpeting be secured at all edges? Yes No

Can the carpeting be replaced? Yes No

Comments: _____

- 13) Are all obstacles in routes through public areas cane detectable, located within 680 mm or 26 ½ in. of the floor or above 2100 mm or 82 ½ in. or less protruding less than 100 mm or 4 in. from the wall? Yes No

Can the obstacles be removed? Yes No

Can cane-detectable barriers such as furniture or planters be installed underneath?

Yes No

Comments: _____

Minimum character height, mm	Maximum viewing distance, mm
200 (7-7/8 in.)	6000 (19 ft. 8 in.)
150 (5-7/8 in.)	4600 (15 ft. 0 in.)
100 (3-15/16 in.)	2500 (8 ft. 2-1/2 in.)
75 (2-15/16 in.)	2300 (7 ft. 6-1/2 in.)
50 (2 in.)	1500 (4 ft. 11 in.)
25 (1 in.)	750 (2 ft. 5-1/2 in.)

Table 4.4.7
 Character Height on Signs

ACCESSIBILITY CHECKLIST

- 14) Do signs designating permanent rooms and spaces, such as rest room signs, exit signs and room numbers comply: sans serif font, Arabic numbers, width to height ratio of between 3:5 and 1:1, stroke width to height between 1:5 and 1:10 and of high colour contrast? Yes No

Can signage which has raised braille letters, which complies with finish, high contrast standards and size and is mounted at the correct height and location be installed? Yes No

Comments: _____

d) Controls

- 15) Are all the controls that are available for use by the public (including, electrical, mechanical, window, cabinet, game and self service controls) located at an accessible height? Yes No

Ranges: forward reach over obstruction 1370 mm or 54 in., side reach over an obstruction 610 mm or 24 in., low forward reach 400 mm or 16 in. and high forward reach 1200 mm or 47 in.

Can the controls be relocated? Yes No

Can equipment be replaced with more appropriate control panels? Yes No

Comments: _____

- 16) Are the controls operable with a closed fist? Yes No

Can the controls be replaced? Yes No

Comments: _____

ACCESSIBILITY CHECKLIST

e) Seats, Tables and Counters

17) Are the aisles between chairs or tables at least 1060 mm or 42 in. wide?

Yes No

Can the chairs and tables be rearranged to provide appropriate aisles?

Yes No

Comments: _____

18) Are the spaces for wheelchair/scooters seating 760 by 1370 mm or 30 by 54 in. and distributed through out the space? Yes No

Can the tables and chairs be rearranged to allow the use of wheelchairs/scooters seating throughout the space? Yes No

Can some fixed seating be removed to allow the use of wheelchair/scooters?

Yes No

Comments: _____

19) Are the tops of tables or counters between 710 mm or 28 in. and 865 mm or 34 in. high? Yes No

Can sections of tables and counters be lowered? Yes No

Comments: _____

20) Are knee spaces at tables at least 760 mm or 30 in. wide, 480 or 19 in. deep and 685 mm or 27 in. high? Yes No

Can tables be raised or replaced? Yes No

Comments: _____

ACCESSIBILITY CHECKLIST

f) Vertical Circulation

21) Are there ramps or elevators to all levels? Yes No

Can ramps or lifts be installed? Yes No

Can a service elevator be modified? Yes No

Can goods and services be relocated to an accessible area? Yes No

Comments: _____

22) Are there accessible alternative routes to each level where there are stairs between the entrance and /or elevator and essential public areas? Yes No

Can signs be posted directing people along an accessible route to ramps, lifts or elevators? Yes No

Comments: _____

g) Stairs

23) Are the tread depths and riser heights uniform, risers not more than 180 mm or 7 in. and not less than 125 mm or 4 7/8 in., enclosed, treads have a non-slip surface?

Yes No

Can non-slip surfaces be added to treads? Yes No

Comments: _____

24) Do stairs have continuous rails on both sides, with extensions beyond the top and bottom stairs 300 mm or 12 in.? Yes No

Can handrails be added or replaced? Yes No

Comments: _____

ACCESSIBILITY CHECKLIST

h) Elevators

25) Are there both visible and verbal or audible door opening/closing and floor indicators? Yes No

Can visible and verbal or audible signals be installed? Yes No

Comments: _____

26) Are the call buttons in the hallway between 895 to 945 mm or 35 to 37 in.?

Yes No

Can call buttons be lowered? Yes No

Can a reach stick be permanently attached? Yes No

Comments: _____

27) Do the controls outside and inside the cab have raised and braille lettering .75 mm or 1/32 in.? Yes No

Can raised lettering and braille be installed next to buttons? Yes No

Comments: _____

28) Is there a sign on the jamb at each floor identifying the floor in raised and braille letters 50 mm or 2 in.? Yes No

Can tactile signs which identify floor numbers be installed at a height of 1475 to 1525 mm or 58 to 60 in. from floor. Yes No

Is the emergency intercom usable without voice communications? Yes No

Can the communications system be replaced? Yes No

Comments: _____

ACCESSIBILITY CHECKLIST

29) Is there braille and raised-letter instructions for the communication system?

Yes No

Can tactile instructions be added? Yes No

Comments: _____

i) Lifts

30) Can the lift be used without assistance? If not, is a call button provided?

Yes No

Are clear instructions on the use of the lift posted at each stopping level?

Yes No

Can a call button be installed? Yes No

Comments: _____

31) Is there at least 760 by 1220 mm or 30 by 48 in. of clear space for a person using a wheelchair/scooter to approach, to reach the controls and use the lift?

Yes No

Can furnishings and equipment be rearranged to clear more space? Yes No

Comments: _____

32) Are controls set at a maximum 1220 mm or 47 in.? Yes No

Can controls be moved? Yes No

Comments: _____

ACCESSIBILITY CHECKLIST

3. Usability of Washrooms

When rest rooms are open to the public, they should be accessible to people with disabilities. Closing rest rooms that are currently open to the public is not an option.

a) Getting to the Rest Rooms

- 1) If rest rooms are available to the public, is it on accessible route of travel and if, integrated stall 1830 by 1830 mm or 72 by 72 in., out swing door of 950 mm or 37 in., separate washroom and internal turning radius of 2440 mm or 96 in. is at least one rest room, one of five and/or unisex, fully accessible? Yes No

Can the rest room be reconfigured? Yes No

Can rest rooms be reconfigured to create single unisex accessible rest room?

Yes No

Comments: _____

- 2) Are there signs at inaccessible rest rooms that give directions to accessible washrooms located within 45 m or 147 ft. 8 in.? Yes No

Can signs be installed? Yes No

Comments: _____

b) Doorways and Passages

- 3) Is there Tactile signage identifying rest rooms? Yes No

Can signs be mounted on the wall, on the latch side of the door? Yes No

Can signage be placed on the wall to the side of the door, not the door itself?

Yes No

Can supplementary verbal signage be used in addition to symbols? Yes No

Comments: _____

ACCESSIBILITY CHECKLIST

- 4) Is the doorway at least 950 mm or 37 ½ in. clear? Yes No
Can offset, clear swing hinges be installed? Yes No
Can the doorway be widened? Yes No
Comments: _____

- 5) Are the doors equipped with accessible handles, that can be operated with a closed fist? Yes No
Can the handles be lowered? Yes No
Can inaccessible handles knobs or latches be replaced with lever or loop handles? Yes No
Can lever extensions be added? Yes No
Can power assisted door openers be installed? Yes No
Comments: _____

- 6) Can doors be opened easily, with 22 N or 4.9 lbs of force? Yes No
Can door closer be adjusted or replaced? Yes No
Can lighter doors be installed? Yes No
Can power assisted doors be installed? Yes No
Comments: _____

- 7) Does the entry configuration provide adequate manoeuvring space for persons using a wheelchair or scooter (950 mm or 37 ½ in. cleared space for forward movement and 60 inch diameter clear space or 1060 mm or 42 in. T-shape for turns)? Yes No
Can furnishings such as chairs or waste receptacles be moved to create the required space? Yes No
Can an inner door be removed within a vestibule with two doors? Yes No
Can obstructing partitions be moved or removed? Yes No
Comments: _____

ACCESSIBILITY CHECKLIST

8) Is there a 950 mm or 37 ½ in. wide path to all fixtures? Yes No

Can obstructions be removed? Yes No

Comments: _____

c) Stalls

9) Is the stall door operable with a closed fist, inside and out, with D-shaped handles and sliding latches, 140 mm or 5 ½ in. on the inside of an out swinging door, and on the outside of the same door near the latch side? Yes No

Can inaccessible knobs be replaced with lever or loop handles? Yes No

Can lever extensions be added? Yes No

Comments: _____

10) Is there a stall accessible for persons using a wheelchair/scooter which has an area of at least 1220 mm by 1220 mm or 4 ft. by 4 ft. clear of the door swing?

Yes No

Can partitions be moved or removed? Yes No

Can the door swing be reversed safely? Yes No

Comments: _____

11) In the stall which is accessible to persons with disabilities, are there grab bars behind, 230 mm or 9 in. above the tank and on the wall nearest to the toilet, L-shaped with the horizontal part of the L mounted between 630 and 690 mm or 25 and 27 in. above the floor? Yes No

Can grab bars be added? Yes No

Comments: _____

ACCESSIBILITY CHECKLIST

12) Is the toilet seat 400 to 460 mm or 15 3/4 to 18 1/8 in. above the floor?

Yes No

Can a raised toilet seat be installed? Yes No

Can the toilet be replaced? Yes No

Comments: _____

d) Lavatories

13) Does one lavatory have a 1370 by 760 mm or 54 by 30 in., clear space in front?

Yes No

A maximum of 480 mm or 19 in. of the required depth may be under the lavatory.

Can the furnishings be rearranged? Yes No

Can the lavatory be replaced? Yes No

Can the cabinetry be removed or altered to provide the space underneath, as long as hot water pipes are covered? Yes No

Can a partition or wall be moved? Yes No

Comments: _____

14) Is the lavatory rim no higher than 86 cm or 34 in.? Yes No

Can the lavatory be adjusted or replaced? Yes No

Comments: _____

15) Is there at least:

▶ 685 mm or 27 in. from the floor to the bottom of the lavatory apron?

Yes No

▶ 205 mm or 8 1/8 in. depth of clear knee space, starting at the lavatory apron? Yes No

▶ 430 mm or 16 7/8 in. depth of clear foot space, starting at floor level directly below the lavatory apron continuous below the basin and from the floor elevation rising to 230 mm or 9 in.? Yes No

ACCESSIBILITY CHECKLIST

- ▶ Can the lavatory be adjusted or replaced? Yes No

Comments: _____

- 16) Can the faucet be operated with one close fist? Yes No
Can the facet handles be replaced with paddle faucets? Yes No

Comments: _____

- 17) Are soap and other dispensers and hand dryers 1200 mm 47 in. from the floor elevation or less and useable with one closed fist? Yes No
Can the dispensers be lowered? Yes No
Can dispensers be replaced or can additional dispensers be added? Yes No

Comments: _____

- 18) Is the mirror mounted with the bottom edge of the reflecting surface 1000 mm or 36 in. or lower? Yes No
Can the mirror be lowered or tilted forward? Yes No
Can the mirror be replaced with a larger mirror? Yes No

Comments: _____

4. Additional Access

When amenities such as public telephones and drinking fountains are provided to the general public, they should also be accessible to people with disabilities.

a) Drinking Fountains

- 1) Is there at least one fountain with clear floor space of at least by 760 by 1370 mm or 30 by 54 in. in front? Yes No
Can more room be cleared by rearranging or removing furnishings? Yes No

Comments: _____

ACCESSIBILITY CHECKLIST

- 2) Is there one fountain with its spout no higher than 760 to 915 mm or 30 to 36 in. from the ground, and another with a standard height spout, or a single hi-lo fountain? Yes No

Can cups and dispensers, operable by one hand, be provided for fountains with spouts which are too high? Yes No

Can an accessible water cooler be provided? Yes No

Comments: _____

- 3) Are controls mounted on the front or on the side near the front edge and operable with one closed fist? Yes No

Can controls be replaced? Yes No

Comments: _____

- 4) Does the fountain protrude no more than 10 cm or 4 in. into the circulation space? Yes No

Is there 685 mm or 27 in. clear knee space between the apron of the fountain and the floor, to a depth of 200 mm or 8 in.? Yes No

Is there 230 mm or 9 in. clear foot space from the apron of the fountain to a depth of 430 mm or 17 in.? Yes No

Comments: _____

b) Telephones

- 5) If pay or public use phones are provided, is there clear floor space of at least 760 by 1370 mm or 30 by 54 in. in front of at least one? Yes No

Can furnishings be moved? Yes No

Can the phone booth be replaced with an open station? Yes No

Comments: _____

ACCESSIBILITY CHECKLIST

- 6) Is the highest operable part of the phone no higher than 1200 mm or 47 in., with 720 mm or 28 ½ in. of clear knee space? Yes No

Can the phone be lowered? Yes No

Comments: _____

- 7) Does the phone protrude more than 10 cm or 4 in. into the circulation space?

Yes No

Can the phone be recessed? Yes No

Can cane-detectable barriers be placed along each side to floor level?

Yes No

Comments: _____

- 8) Is the phone hearing aid compatible? Yes No

Can the phone company install an induction coil T-switch? Yes No

Comments: _____

- 9) Is the phone adapted with volume control? Yes No

Can the phone company install volume control? Yes No

Comments: _____

- 10) Is the phone with volume control identified with appropriate signage?

Yes No

Can the signage be added? Yes No

Comments: _____

ACCESSIBILITY CHECKLIST

11) Is one of the phones equipped with a text telephone, TTY or TDD? Yes No

Can a text telephone be installed? Yes No

Can a portable text telephone be installed? Yes No

Comments: _____

12) Is the location of the text telephone identified by appropriate signage bearing the International TDD Symbol? Yes No

Can the appropriate signage be installed? Yes No

Comments: _____



**MUNICIPALITY OF GREENSTONE
MUNICIPAL ACCESSIBILITY PLAN
BUILT ENVIRONMENT**

Historical Accessibility Upgrades

2008

- Two campsites at Poplar Lodge Park in the Beardmore Ward were designated for handicap use only. These two campsites are located nearest the office and public bathroom and shower facility which are handicap accessible.
- Two automatic push button door operators were installed at the Geraldton Complex and the Longlac Sportsplex.
- The Geraldton Interpretive Center was equipped with a push button automatic door operator.

2009

- The Beardmore Complex was equipped with two automatic push button door operators along with a concrete exterior access ramp.
- The access to the seniors center in Longlac was enhanced with a concrete ramp, railing and two automated push button door operators.
- Two automated door operators were installed in the main entrance to the Airport Terminal in Nakina.

2010

- The Nakina Municipal Office reception area was slightly modified to add a lowered reception counter. Also two automated electric door operators were installed.
- Two automated electric door operators were installed at the Post Office in Beardmore.
- A steel ramp along with two automated door operators were installed at the main entrance to the Nakina Recreation Center.
- Two automated door operators were installed in the main entrance to the airport terminal building in Geraldton.
- Handicap parking signs along with a main entrance concrete access ramp were added to the Longlac Tourist Information Center. An automatic door operator was installed to the main entrance door.

2011

- Modifications to the Municipal Office in Longlac include a newly constructed totally handicap accessible washroom, a lowered section at the reception counter, two automated main entrance door operators and a concrete exterior access ramp with handicap parking signs.
- Push button, automated door operators were installed at the Health Clinic in Nakina and the Library in Longlac.
- An access ramp, elevated viewing platform and railing was installed in the Geraldton Complex to allow people in wheelchairs to view any activities on the ice surface.

2012

- New electric push button door operators were install at the old Train Station (heritage building) in Nakina, the Daycare in Nakina and also the Daycare in Geraldton.
- The entrance to the Daycare in Longlac was enlarged with the addition of a new 36" door and electric door operator. The exterior access to the doorway was slightly ramped to enhance accessibility.

2013

- An access ramp, elevated viewing platform and railing was installed in the Longlac Sportsplex to allow people in wheelchairs to view any activities on the ice surface. Additional wooden railings were added in the stands enabling easier access.

**Gaetan Goulet
Manager of Facilities and Parks
Municipality of Greenstone**



**MUNICIPALITY OF GREENSTONE
MUNICIPAL ACCESSIBILITY PLAN
BUILT ENVIRONMENT**

Multi-Year Plan

2014

- Conduct an accessibility audit for all the **Public Use** facilities within the Municipality of Greenstone as identified in the Facility Index.
- We would like to modify the interior entrance to the Geraldton Curling Club lounge to remove any barriers for disabled people. Modifications would include relocating and enlarging the doorway, adding a ramp with railing, installing two electric operators for the exterior and new interior door and properly sloping the exterior entranceway.
- We would like to install an interior access ramp into the lower viewing area in the Longlac Curling Club. This would also allow people with disabilities to access the Curling Club washrooms.

2015

- An access ramp and elevated viewing platform with railing will be installed in the Beardmore Complex and Nakina Complex to allow people in wheelchairs to view any activities on the ice surface.

2016

- The accessibility audits conducted in 2014 will be analyzed and used to revise our accessibility plan to further remove any barriers for people with disabilities.

**Gaetan Goulet
Manager of Facilities and Parks
Municipality of Greenstone**