



EXTERNAL JOB POSTING PR-19-02
Parks & Recreation Department
Labourer, Beardmore Ward

Date Posted: March 1, 2019

Job Type: Full-Time, Seasonal

Current Job Description Applies

CUPE LOCAL 3045

Rate of Pay: \$23.02/hr

GENERAL

- Responsible for the operations of Poplar Lodge Park, High Hill Harbour Marina and greenspaces within the community
- Assist with day to day operations to ensure the upkeep of grounds and other facilities and infrastructure within the approved budget

ELIGIBILITY REQUIREMENTS

- Minimum of Grade 12
- Must possess minimum Class G driver's license
- Must be able to perform basic maintenance on all equipment including generators
- Must be able to obtain certification in Operation of Small Drinking Water Systems, Fuels Safety Retail Station Attendant, Chainsaw Operation, Standard First Aid & CPR, and any other employment training including WHMIS
- Employment is conditional upon a Vulnerable Sector Records Check clearance

REPORTING RELATIONSHIP:

- Reports to Parks and Recreation Working Foreman

DUTIES AND RESPONSIBILITIES

- Ensure compliance of the Health & Safety Program
- Daily checks and maintenance of all recreation and park facilities, equipment and amenities
- Preparation, set-up and clean-up of greenspaces for functions
- Handle cash for park and marina operations
- Oversee summer students
- Purchase material as per budget approval

WORKING CONDITIONS AND HOURS OF WORK

- Outside in all weather
- Noise and fumes from equipment
- Physical activities include lifting, pushing, pulling, climbing and crawling
- Liquid and compressed fuel handling
- May be required to work overtime as requested
- Hours of work are a total of 40 hours per week. Shift work as required.

Applicants must submit a cover letter and resume quoting job posting PR-19-02 by no later than 4:30 pm, Friday, March 15, 2019:

Chris Zweep, Human Resources Department
Municipality of Greenstone Administration Office
1800 Main St., Box 70
Geraldton, ON P0T 1M0

Email: chris.zweep@greenstone.ca
Fax (807) 854-1468

Only those selected for an interview will be contacted. In accordance with the Municipal Freedom of Information and Protection of Privacy Act, personal information is collected, and will only be used for the purposes of candidate selection. The Municipality of Greenstone is an equal opportunity employer. Accessibility accommodations are available for all parts of the recruitment process. Applicants need to make their needs known in advance.