



INTERNAL/EXTERNAL JOB POSTING COMSER-24-55

Community Services Department Specialized Transportation Driver

Date Posted: December 18, 2024

Job Type: Temporary, Full-Time

Current Job Description Applies CUPE LOCAL 3045 Rate of Pay: \$25.42/hr

GENERAL

The Greenstone Community Services Department requires a temporary full-time Specialized Transportation Driver. Specialized transit is a shared ride, door-to-door, pre-booked service where registrants can book trips in advance, and are assigned on a first-come, first-serve basis. The Municipality of Greenstone operates two transportation programs: Rural Transportation in Geraldton and Longlac; whereby, eligible riders are transported to the grocery store, pharmacy, post office, etc. and Aging at Home Transportation; whereby, eligible riders within the Municipality of Greenstone are transported to in town and out of town medical appointments (Thunder Bay or equivalent distance).

QUALIFICATIONS

- Minimum of Grade 12
- Class “G” driver’s licence with a clean abstract
- Vulnerable Sector Police Record Check
- Current First Aid and CPR Certificate
- Bilingualism will be considered an asset.

REPORTING RELATIONSHIP

- Reporting to the Director of Community Services and/or designate

HOURS OF WORK

- Scheduled up to a maximum 44 hours per week
- Weekly schedule dependent of the needs of the program

A detailed job description is available upon request.

Applicants must apply in writing by no later than 4:30 p.m. on January 6, 2025 to:

Al Gordon, Manager of Human Resources
Municipality of Greenstone Administration Office
PO Box 70, 1800 Main Street
Geraldton, ON POT 1M0

Email: al.gordon@greenstone.ca

Only those selected for an interview will be contacted. In accordance with the Municipal Freedom of Information and Protection of Privacy Act, personal information is collected, and will only be used for the purposes of candidate selection. The Municipality of Greenstone is an equal opportunity employer. Accessibility accommodations are available for all parts of the recruitment process. Applicants need to make their needs known in advance.

